SENIOR PARKS MAINTENANCE WORKER

Class specifications are intended to present a descriptive list of the range of duties performed by employees in the class. Specifications are **not** intended to reflect all duties performed within the job.

DEFINITION

To plan, organize, direct and participate in the work of a crew performing semi-skilled and skilled duties in the maintenance, repair and construction of City parks, buildings and landscaped areas; to ensure adherence to established policies and procedures; and to perform a variety of technical tasks relative to assigned areas of responsibility.

DISTINGUISHING CHARACTERISTICS

This is the advanced journey level class in the Parks Maintenance Worker series. Positions at this level are distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within this series including providing lead supervision over Parks Maintenance Workers. Employees at this level are required to be fully trained in all procedures related to assigned area of responsibility.

SUPERVISION RECEIVED AND EXERCISED

Receives direction from the Parks Supervisor.

Exercises technical and functional supervision over lower level parks maintenance staff.

ESSENTIAL AND MARGINAL FUNCTION STATEMENTS – Essential and other important responsibilities and duties may include, but are not limited to, the following:

Essential Functions:

- 1. Lead, plan, train and review the work of staff responsible for the daily maintenance, repair and construction of the City's parks, buildings and landscaping including school turf areas and street right-of-ways.
- 2. Plan, direct and participate in the maintenance of City lawns, trails, shrubs, trees, athletic fields, median strips and flower beds in parks and parking lot areas; lay out and line athletic fields for a variety of events.
- Train assigned employees in their areas of work including parks maintenance and repair methods, procedures and techniques.
- 4. Oversee the use, care, operation and maintenance of parks maintenance equipment including but not limited to mowers, edgers, tractors, tillers, renovators, backhoes, blowers, sprayers, jack hammers and power tools.
- 5. Verify the work of assigned employees for accuracy, proper work methods, techniques and compliance with applicable standards and specifications.
- 6. Maintain landscaped areas in City parks; mow turf and lawn areas; prune and trim trees and shrubs; rake leaves and clear debris from walks, fields, courts and other park areas; design, install and repair all types of irrigation systems.
- 7. Lead and participate in picking up trash and removing litter from all City parks and grounds.
- 8. Perform weed and pest control functions; oversee and participate in applying fertilizers, herbicides and pesticides as needed.

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- 9. Inspect equipment in buildings, school grounds and parks including tennis courts, sand areas and playground equipment.
- 10. Perform custodial duties including moving furniture and setting up buildings for conferences and meetings.
- 11. Ensure adherence to safe work practices and procedures.

Marginal Functions:

- 1. Respond to public inquiries in a courteous manner; provide information within the area of assignment; resolve complaints in an efficient and timely manner.
- 2. Estimate time, materials and equipment required for jobs assigned; requisition materials as required.
- 3. Perform related duties and responsibilities as required.

QUALIFICATIONS

Knowledge of:

Operations, services and activities of a City parks maintenance program.

Principles of lead supervision and training.

Methods and techniques of parks maintenance construction and repair.

Operational characteristics of parks maintenance vehicles, equipment and tools.

Methods and techniques of landscaping.

Methods and techniques of irrigation system design, installation, maintenance and repair.

Methods and techniques of herbicide and pesticide application.

Occupational hazards and standard safety practices.

Pertinent Federal, State and local codes, laws and regulations.

Ability to:

Lead, organize and review the work of staff.

Independently perform the most difficult skilled construction, maintenance and repair of parks and related facilities and equipment.

Interpret, explain and enforce department policies and procedures.

Operate a variety of parks maintenance vehicles, equipment and tools in a safe and effective manner.

Conduct safety inspections of parks, including equipment and facilities.

Design, install, maintain and repair irrigation systems.

Apply herbicide, pesticide and fertilizer as needed.

Ensure safety at parks maintenance and construction work sites.

Ability to:

Safely perform heavy manual labor.

Work independently in the absence of supervision.

Understand and follow oral and written instructions.

Communicate clearly and concisely, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Maintain physical condition appropriate to the performance of assigned duties and responsibilities.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

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Three years of increasingly responsible parks maintenance experience.

Training:

Equivalent to the completion of the twelfth grade.

License or Certificate

Possession of, or ability to obtain, an appropriate, valid driver's license.

WORKING CONDITIONS

Environmental Conditions:

Field environment; travel from site to site; exposure to noise, dust, grease, potentially hazardous chemicals; inclement weather conditions; work around heavy construction equipment; work at heights on scaffolding and ladders; work on slippery or uneven surfaces.

Physical Conditions:

Essential and marginal functions may require maintaining physical condition necessary for walking or standing for prolonged periods of time; heavy, moderate or light lifting and carrying; pulling, pushing, reaching, kneeling, repeated bending; operating motorized equipment and vehicles; mid-range to distant visual acuity for inspecting parks and related facilities.